

Providence Englewood Charter School
BOARD OF DIRECTORS MEETING

At

Virtual Zoom Meeting

<https://us02web.zoom.us/j/86360638630?pwd=S05FbFZtNGdmb0FSQXZlZUY4YWkwZD09>

Meeting ID: 863 6063 8630

Passcode: 5awZTE

Thursday, September 9, 2021

4:00 p.m.

MINUTES

ATTENDANCE VIA ZOOM

Directors

Ellen Kollar

Matt Bergmann

Peg Cain

Tim Dugan

Rona Fourte

Howard Isenberg

Yolanda Lester

Joan Malliband

James Reilly

John Steveson

John Stoops

Latasha Thomas

Arlen Wiley

DIRECTORS ABSENT

Cheryl Crockett

Caroline Degenaaars

Bernard Lilly

Luis Velazquez

Jason Zenner

OTHERS PRESENT

Staff

Angela Johnson-Williams, Principal, PECS

Shinwe Shelton, Deputy Director of Operations, PECS

Tahanni Ragland, Business Manager, PECS

Dr. Antoine Jones, Recruiter, PECS

Jacinta Wallace, Pre-K Director, PECS

Cynthia Helle, PECS Foundation Board Chair

I. ROLL CALL/DETERMINATION OF QUORUM

The meeting was called to order at 4:07 p.m. by Mrs. Kollar.

II. Public Participation

No public participation at this time.

III. Introduction of Jacinta Wallace, Pre-K Director

IV. Opening Comments and Approval of Prior Meeting Minutes

The Board reviewed the minutes from the previous meeting. On motion duly made (Bergmann) and seconded (Isenberg), the Board unanimously approved the minutes of June 12, 2021. (With the correction that Dr. Kalinich was removed from the Absent Directors Section since she was on sabbatical for the year and so was not a Director)

V. GOVERNANCE

a. Re-Election of Directors and Changes to Committee Chairs

Mr. Bergmann proposed to the Board the election of various Board members as follows: Mr. Stevenson and Mr. Stoops are to be elected to rejoin the Board for new terms as Class III Directors and Mrs. Kollar, Mrs. Crockett, Mrs. Maliband and Mr. Reilly are to be reelected to serve a new three-year term as Class I Directors. Following discussion, the Board unanimously approved these elections. Mr. Bergmann noted that Dr. Kalinich plans to rejoin the Board next year, continuing her role with the Pre-K program in the meantime, and Mrs. Holling will not rejoin the board at this time but will remain a member of the Foundation Board.

Mr. Bergmann proposed to the Board the following changes to Board Committee Assignments: that Mrs. Malliband and Mrs. Degenars will serve as co-chairs to the Development Committee, with thanks Mr. Zenner for his service to the position.

Following discussion of these proposals, on motion duly made (Thomas) and seconded (Wiley), the Board unanimously approved the election of the Class III Directors and Class I Directors as named, and the appointment of Mrs. Malliband and Mrs. Degenars as co-chairs of the Development Committee.

b. Discussion of Formation of Long Term Strategy Committee

Mr. Bergmann and Mrs. Kollar discussed with the Board the notion of forming a Long-Term Strategy Committee in order to plan for the long-term sustainability and strategy of the school. Mr. Stevenson has agreed to Chair the new committee. The floor is open for volunteers. Mrs. Kollar, Mr. Isenberg, Mrs. Thomas and Mr. Wiley

have all volunteered to join the new committee and Mr. Stevenson will approach others to join the Committee as well.

Following discussion, on motion duly made (Isenberg) and seconded (Thomas), the Board unanimously passed the formation of the Strategic Planning Committee with Mr. Stevenson as it's Chair and Mrs. Kollar, Mr. Isenberg, Mrs. Thomas, Mr. Wiley as members. The Board also granted Mr. Stevenson the authority to add additional members to the Committee as appropriate.

VI. ACADEMICS

a. In-person School Updates

Mrs. Johnson-Williams provided the Board with the academic report. She updated the Board with respect to school being in-person for the first time since the outbreak of COVID, with respect to the specifics of the PECS personnel, and with regard to the details of student enrollment per grade. She also reviewed with the Board this year's Strategic Academic Plan, noting its three main goals: (1) Constructive/Aspirational Environment; (2) Data Driven Culture; and (3) Black Belt Teaching (concentration in small groups).

b. COVID updates – Mrs. Johnson-Williams discussed with the Board that steps that have been put in place to maximize health and safety. She noted that since returning to in-person learning, we have only 1 positive COVID case to date. She also prompted a discussion of the Executive Order from the governor which requires educators to show proof of COVID vaccination by October 15th, with exceptions only for religious or medical exemptions and submission to weekly testing. Following discussion, the Board confirmed PECS's commitment to comply with the Executive Order regarding vaccinations.

c. Pre-K Report – Mrs. Johnson-Williams reviewed with the Board the status of the Pre-K program, including the letter from Dr. Kalinich (included in the Board Packet) expressing our delight in hiring Jacinta Wallace as the Pre-K Director. The hiring of a Pre-K Teacher and TA is in process, with the aim to launch the Pre-K program this fall.

VII. Financial/Operations

a. Review of 2020-2021 Financials

Mrs. Shelton reviewed with the Board the PECS preliminary financial results for the 2020-2021 school year, noting that the Audited Financial Statements will be reviewed with the Board at the October meeting. Mrs. Shelton noted that PECS had a good financial year due to spending reductions because of COVID.

b. SY 2021-2022 Budget

Mrs. Shelton reviewed with the Board the 2021-2022 Budget. She discussed in detail the additional re-engagement funds of \$63K and ESSER III funds of \$457,994 that PECS has received which have strict requirements to be spent to implement interventions to support the academic program and social and emotional learning due to COVID. Our Initial budget ran a \$117,000 deficit. This ESSER Funding will be available for two years.

Pre-K Budget. Mrs. Shelton noted that \$214,500 is the total raised cash on hand for the Pre-K program. With the addition of pledges, the total is \$240,500. The current Pre-K budget of \$266,500 indicates a \$26,000 deficit, but this does not yet take account of expected food service reimbursements or child care reimbursement funding that will be pursued as well.

- c. Legal and Compliance Report – Mrs. Shelton noted that as of July 1 PECS is 100% on time in the Epicenter.

VIII. Recruitment

The Board discussed the work that had been done by the Recruitment Committee and Dr. Jones and Ms. Lewis, noting the challenges imposed by COVID as well as the demographic challenges particular to Englewood. While enrollment did not meet the goal of 500 students, the Board commended the hard work that went into enrolling 438 students in a very challenging environment.

IX. PECS Promise

Mr. Reilly noted for the Board that there will be more updates at the next meeting for PECS Promise, and that the PECS Promise team is excited about working with the 48 8th graders with regard to their high school placement.

X. ADJOURNMENT

On motion duly made (Cain), seconded (Thomas) and unanimously passed, the meeting of the Board was adjourned at 6:08 p.m.

NEXT MEETING: Saturday, October 23, 2021@ 9:00 a.m. PECS