

Providence Englewood Charter School
BOARD OF DIRECTORS MEETING
Providence Englewood Charter School
6515 Sout Ashland Avenue
Friday, June 9, 2023
12:00 p.m.

MINUTES

ATTENDANCE IN PERSON/TELECONFERENCE

Directors

Ellen Kollar
Peg Cain
Caroline Degenaaars
Tim Dugan
Rona Fourte
Howard Isenberg
Dr. Kelley Kalinich
Tim Lemberger
Joan Malliband
James Reilly
John Stevenson
John Stoops
Latasha Thomas
Arlen Wiley
Jason Zenner

DIRECTORS ABSENT

Yolanda Lester
Bernard Lilly
Luis Velazquez

OTHERS PRESENT IN PERSON

Staff

Angela Johnson-Williams, Principal, PECS
Shinwe Shelton, Deputy Director of Operations, PECS
Tahanni Ragland, Business Manager, PECS
Jessica Lewis, PECS Promise, PECS
Jacinta Wallace, Pre-K Director, PECS
Dr. Antoine Jones, Recruiter, PECS
Walter Matthews, Student Advocate, PECS

I. ROLL CALL/DETERMINATION OF QUORUM

The meeting was called to order at 12:05 p.m. by Mrs. Kollar.

II. Public Participation Period

No requests have been made for public participation in today's meeting.

III. Opening Comments and Approval of Prior Meeting Minutes

Mrs. Kollar opened the meeting celebrating the PECS 8th grade graduates and congratulating the PECS teachers and staff for another strong school year and a wonderful graduation ceremony which had taken place just before the Board meeting. Mrs. Kollar then noted that approval of April 27, 2023, Board Meeting Minutes is tabled until we have an in-person quorum.

IV. ACADEMICS

a. Academic Report

Mrs. Johnson-Williams reviewed with the Board the academic report, primarily through the Semester 2 State of the School presentation which she had reviewed with PECS's faculty earlier in the week. She reviewed progress against all student and faculty metrics and discussed overall academic and cultural achievements.

Mrs. Johnson-Williams also discussed with the Board the plan for the upcoming year to pull two teachers out of their classrooms to serve as full-time, in-person instructional coaches to drive teacher excellence and thereby improve student performance.

b. Pre-K Updates and Academic Excellence

Ms. Wallace reviewed with the Board the Pre-K report. She noted that Pre-K ended the year with 17 students enrolled and will be starting next year with 20 solid registrants which we hopefully can maintain for the full year. She also noted that the 14 prior Pre-K students that just finished PECS Kindergarten fared very well during their Kindergarten year. Finally, she noted that parent involvement, particularly through events like Muffins with Moms and Donuts with Dads, was very successful this year.

V. OPERATIONS/FINANCE

Mrs. Shelton reviewed with the Board in detail the Financial Report, noting year-to-date actual results, stand-alone and compared to the budget.

Mrs. Shelton then reviewed in detail the proposed budget for the upcoming school year. She noted in particular that the budget is based on 429 students and that the ESSER funding included in the budget is our current best estimate – we expect confirmation of actual ESSER funding from CPS later this month. She reviewed in detail the personnel changes reflected in the budget as well.

Following discussion, the Board agreed to move forward with the Budget as presented, with the understanding that if ESSER funding comes in significantly lower than presented, the Board will review proposed changes.

Mrs. Shelton reported that Compliance continues at 100%.

VI. GOVERNANCE

Ms. Fourte and Mrs. Thomas presented the Governance Committee Report. They noted that two Board candidates proposed by Pastor Matthews were currently in discussion with the Governance Committee, with the plan to bring them forward for consideration at the next Board meeting. They also reminded all Board members to complete the required Board education sessions by December 31.

VII. RECRUITMENT

Mr. Wiley presented the Recruitment Committee report. He discussed expanding the committee to include more members, even beyond board members. He and the recruitment team then discussed the enrollment numbers for the upcoming school year, as well as the recruiting activities that have and will continue to happen. They highlighted a community event that PECS will host at the school on June 16th. The recruitment team also discussed the work they and PECS staff are doing around student retention, which is also a priority.

VIII. PECS PROMISE

Ms. Lewis discussed the activities of the PECS Promise Program. She noted that alumni have showed up and shown out at PECS in great numbers this year. In addition, she reviewed the high school plans of our current 8th grade graduates: 41% will attend charters, 31% traditional high schools and 20% will attend selective enrollment schools. The Board celebrated the high number of students who will attend selective enrollment high schools next year.

IX. DEVELOPMENT

Mrs. Degenars reviewed the Development Committee report with the Board, noting that we ended the year strong and that the biggest challenge for the coming year will be expanding our donor base. She noted that the committee hopes to tap into and expand the Associate board, as well as expanding the annual benefit committee. In the

meantime, the development team will update the donor database to ensure that our reach is meaningful.

X. ASSOCIATE BOARD

Mr. Lemberger reported to the Board regarding the Associate Board. He noted that the first meeting had seven people in attendance. The Associate Board will form three committees: fundraising, mentoring, and Associate Board recruitment. The next meetings will take place in August and November.

XI. ADJOURNMENT

On motion duly made (Cain), seconded (Stevens) and unanimously passed, the meeting of the Board adjourned at 1:42 p.m.

NEXT MEETING: Thursday, September 21, 2023 at 4:00 p.m. – (Water Street, 444 W. Lake St.)